
SECTION 01 10 00**SUMMARY****PART 1 GENERAL****1.1 SUMMARY**

- A. Section Includes:
 - 1. Project information.
 - 2. Work covered by Contract Documents.
 - 3. Access to site.
 - 4. Work restrictions.
 - 5. Specification and drawing conventions.
 - 6. Commonwealth of Pennsylvania Public Works Employment Verification Act.

1.2 PROJECT INFORMATION

- A. Project Identification:
 - York County Central Booking Relocation
 - 3400 Concord Rd.
 - York, PA 17402
- B. Owner:
 - York County Board of Commissioners
 - 28 East Market St.
 - York, PA 17401
- C. Architect:
 - Buchart Horn Architects
 - 445 W. Philadelphia St.
 - York, PA 17401
 - (717)852-1400

1.3 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and includes, but is not limited to:
 - 1. General, plumbing/fire suppression, and heating/ventilating and air conditioning and electrical construction of the York County Central Booking Relocation.
 - 2. Project will be constructed under coordinated, concurrent multiple contracts. See Section 01 12 00 "Multiple Contract Summary" for a description of work included under each of the multiple contracts and for the responsibilities of Project coordinator. Contracts for this Project include the following:
 - a. General
 - b. Plumbing
 - c. HVAC
 - d. Electrical

1.4 WORK UNDER SEPARATE CONTRACTS

- A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying Work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.

1.5 ACCESS TO SITE

- A. Each Contractor shall have use of Project site for construction operations during construction period through coordination with Owner and Owner's operations. Contractor's use of Project site is limited by Owner's right to perform work or to retain other contractors on portions of Project.
- B. Limit use of Project site to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
- C. Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.
 - 1. Schedule deliveries to minimize use of driveways and entrances by construction operations.
 - 2. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

1.6 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. Refer to phasing plans in the Contract Drawings for a recommended sequence of construction. Contractor shall coordinate with Owner and Architect as the building is occupied and open to the public.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify Architect and Owner not less than two (2) days in advance of proposed utility interruptions.
 - 2. Obtain Owner's written permission before proceeding with utility interruptions.
- D. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet of entrances, operable windows, or outdoor air intakes.
- E. Work shall occur between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday.
- F. The Contractor must notify the Owner to obtain approval a minimum of two (2) days prior to the need to work overtime hours on Saturday or Sunday. Overtime hours are defined as hours before 7:00 a.m. and after 5:00 p.m., Monday through Friday and anytime on Saturday or Sunday or holidays.

1.7 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
 - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 - 2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
 - B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.
 - C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials
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and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

1.8 PA ONE CALL SYSTEM REQUIREMENTS AND GUIDELINES, ACT 121, AND COMMON GROUND ALLIANCE BEST PRACTICES MANUAL

- A. Contractor shall take all precautions and utilize all facilities required to protect existing utilities and structures in compliance with PA One Call System Requirements and Guidelines, Act 121 of the General Assembly of Pennsylvania and the Common Ground Alliance Best Practices Manual. The Contractor shall advise each utility company in advance of intent to excavate, do demolition work or use explosives in accordance with the required time notifications of these guidelines, laws or practices.

1.9 STEEL PRODUCTS PROCUREMENT ACT

- A. The Contractor's attention is directed to the provisions of Act 1978-3 enacted by the General Assembly of the Commonwealth of Pennsylvania and approved by the Governor on March 3, 1978, which specified that if any products are to be used or supplied in the performance of the Contract, only steel products produced in the United States shall be used in the performance of the Contract or any subcontract.
- B. The Contractor shall provide the appropriate certification from Section 00 73 00.50 to the Architect with the shop drawing submittal in accordance with Section 01 30 00, Submittals, verifying that such steel products comply with this Act.
- C. The provisions of this Act shall not be considered as waived under any circumstances unless the Secretary of Transportation has determined, under authority granted in Section 4(B) of the Act, that a certain steel product or products are not produced in the United States in sufficient quantities to meet the requirements of the Contract. Such a determination will be set forth in the proposal or in any addendum to the proposal.
- D. Steel products are defined as products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more of such operations, from steel made in the United States by the open-hearth, basic oxygen, electric furnace, Bessemer or other steel making process and shall include cast iron products.

1.10 CLASSIFICATION OF EXCAVATION

- A. All excavation, trenching, boring, jacking and tunneling work under this Contract shall be UNCLASSIFIED, and includes excavation and removal of all soil, rock, boulders, fill, and other materials encountered of whatever nature.

1.11 COMMONWEALTH OF PENNSYLVANIA PUBLIC WORKS EMPLOYMENT VERIFICATION ACT

- A. General Requirements for Public Works Contractors and Subcontractors.
 1. Public works contractors and every subcontractor performing work under a public works contract shall utilize the E-Verify program (EVP) operated by the United States Department of Homeland Security to verify the employment eligibility of each new employee hired after January 1, 2013.

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2. Public works contractors and every subcontractor performing work under a public works contract shall submit the form (an example is included as Section 00 73 00.55) to the Owner at the same time Bonds and Insurances are submitted to ensure compliance with the act.
 3. In addition to the form, public works contractors and every subcontractor shall maintain documentation of continued compliance with the act by utilizing the EVP for new employees hired throughout the duration of the public work contract.
- B. Specific Requirements for Public Works Contractors:
1. As a precondition to the award of a contract for public work, a public works contractor shall submit a completed form to the Owner that is bidding and awarding the public work contract. During a public works contract, a new employee hired by a public works contractor, regardless of whether they will be working on-site or offsite of a public work or otherwise, shall be verified within five business days of his start date.
 2. Subcontracts between a public works contractor and its subcontractors are required to contain notification of the applicability of the act, information regarding the use of EVP and reference to the Department's web site at www.dgs.state.pa.us to obtain an original copy of the Form.
 3. A public works contractor shall cooperate with the Department during an investigation or audit arising under the act.
- C. Specific Requirements for Public Works Subcontractors.
1. Prior to beginning either on-site or offsite work on a public works project when the public works contractor's contract was executed after January 1, 2013, every subcontractor shall submit a completed form to the Owner. During a public works contract, a new employee hired by a public works subcontractor, regardless of whether they will be working on-site or offsite of a public work or otherwise, shall be verified within five business days of his start date.
 2. Subcontracts between a subcontractor and its subcontractors are required to contain notification of the applicability of the act, information regarding the use of EVP and reference to the Department's web site at www.dgs.state.pa.us to obtain an original copy of the Form.
 3. A subcontractor shall cooperate with the Department during an investigation or audit arising under the act.
- D. Public Works Employment Verification Form.
1. The form for use by public bodies, public works contractors and subcontractors is posted on the Department's web site at www.dgs.state.pa.us. The form may not be changed or altered.
 2. The form shall be signed by an authorized representative of the public works contractor or subcontractor. The representative shall have sufficient knowledge to make the representations and certifications in the form.
 3. The Department may require the public works contractor or subcontractor to provide supporting documentation that the representative signing the form had authority to legally bind the public works contractor or subcontractor.
 4. The submitted forms shall be retained by the Owner for the duration of the public work contract.

PART 2 PRODUCTS (NOT USED)**PART 3 EXECUTION (NOT USED)****END OF SECTION 01 10 00**