

## NOTICE TO BIDDERS

For electronic bidding

It is the responsibility of each bidder to ensure that its bid is submitted through the e-Builder Enterprise Software Program (e-Builder) to the Department of General Services prior to the date and time set for the opening of bids ("Bid Opening Time") provided below. No bid shall be considered if it is submitted outside of e-Builder and/or after the Bid Opening Date and Time, regardless of reason for the late submission.

Project.....Loysville Youth Development Center - Renovations to Zimmerman-Bingaman (ZB) Cottage

Location.....Loysville Youth Development Center  
10 Opportunity Drive  
Loysville  
Pennsylvania, 17047

Agency .....Human Services

Professional Firm ..... UpStreet Architects, Inc.

Professional Address .....541 Philadelphia Street

City.....Indiana

State.....Pennsylvania

Zip Code .....15701

Brief Description: Renovation of the existing ZB Cottage at the Loysville Development Center. Renovations include space reconfiguration and MEP upgrades as well as a new sprinkler system.

Bid Opening Date and Time ..... 9/28/2023 at 02:00 PM Or as close after this time as reasonably possible

Conference Information for Bid Opening .....

### Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

+1 267-332-8737,,85751041# United States, Philadelphia

Phone Conference ID: 857 510 41#

This information can also be found at [www.dgs.pa.gov](http://www.dgs.pa.gov) > Businesses > Design & Construction > Bidding by selecting the appropriate project.

Please note, only the moderator of the Web Conference will have audio enabled, all participate lines will be muted. Please be advised that the Bid Opening will occur close to but no sooner than the specified bid opening time noted above. Each contract point will stay viewable for no less than 5 minutes. The Unofficial Bid Tab will be available using the above web address within 24 hours of the Bid Opening.

Contract Number ..... C-0588-0015.1 - General

Type ..... Bid

Bid Guaranty ..... There is no Bid Guaranty required for this Project.

Proposed Date of Completion ..... 426 Calendar Days from Date of Initial Job Conference

Proposal Period..... 60 Days from Bid Opening until Award of Contract

Liquidated Damages..... \$ 1,500.00 /Day

The Department of General Services Capital Programs and the Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO) identified this procurement as eligible for the setting of Small Diverse Business (SDB) and/or Veteran Business Enterprise (VBE) participation goals. However, BDISBO did not set SDB and/or VBE participation goals for those procurements that are less than the \$400,000 threshold required to set either goal.

This is a significant programmatic change from the SDB and SB Participation program contained in prior Projects issued by Capital Programs. Bidders now must agree to meet the SDB and VBE Participation Goals in full or demonstrate that they have made Good Faith Efforts to meet the Goals. Refer to the Instructions to Bidders section regarding Small Diverse Business and Veteran Business Enterprise Participation for further information.

The Goals for each Prime Contract is as follows for ALL BASE BIDS:

<b>Contract Point</b>	<b>SDB Participation Goal</b>	<b>VBE Participation Goal</b>
.1 General Construction	6	3
.2 HVAC	7	3
.3 Plumbing	7	3
.4 Electrical	10	3
.5	N/A	N/A

The directory of DGS-verified SDB firms can be accessed from the DGS Supplier Search directory at <http://www.dgs.internet.state.pa.us/suppliersearch>.

The directory of DGS-verified VBE firms can be accessed from the DGS Supplier Search directory at <http://www.dgs.internet.state.pa.us/suppliersearch>.

Questions regarding the SDB and VBE programs, including questions about the self-certification and verification processes can be directed to:

Department of General Services

Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO)

Room 611, North Office Building

Harrisburg, PA 17125

Phone: (717) 783-3119

Fax: (717) 787-7052

Email: [RA-BDISBOVerification@pa.gov](mailto:RA-BDISBOVerification@pa.gov)

Website: [www.dgs.pa.gov](http://www.dgs.pa.gov)

General Information and Questions: [GS-BDISBO@pa.gov](mailto:GS-BDISBO@pa.gov)

## **PRE-BID CONFERENCE**

A PRE-BID CONFERENCE HAS BEEN SCHEDULED FOR 09.06.2023  
AT 10:00 AM

10 Opportunity Drive  
Loysville, Pennsylvania 17047

Client Agency Requirements -----NA

ALL POTENTIAL BIDDERS ARE INVITED AND URGED TO ATTEND THIS PRE-BID CONFERENCE.

**MANDATORY Vendor Registration: All Bidders must be registered to view/download Plans and Specifications and must have a Current, Active Vendor Number. Register at [www.pasupplierportal.state.pa.us](http://www.pasupplierportal.state.pa.us)**

NO ENTITY SHALL POST ANY OF THE DEPARTMENT'S INVITATION TO BID DOCUMENTS TO ANY SOCIAL MEDIA PLATFORM (e.g., YouTube, Facebook, Goggle, Twitter, Instagram, etc.) OR OTHER WEB SITE BASED PLATFORMS OPEN TO THE PUBLIC.

Bidders are required to create a user profile within e-Builder by clicking on the advertisement located in PA e-marketplace at [www.emarketplace.state.pa.us](http://www.emarketplace.state.pa.us). A video tutorial is available on the e-Builder site for first time users to learn how to navigate e-Builder. Technical support is also available via email at [support@e-builder.net](mailto:support@e-builder.net) or by phone at 1-888-288-5717.

### **Capital Programs Employment Verification Act:**

The Bidder must comply with the Capital Programs Employment Verification Act 127 of 2012 by submitting to the Department a Commonwealth Capital Programs Verification Form ("Form") either with its bid or prior to the award of the Contract.

### **Executive Order 2021-06 Worker Protection and Investment (October 21, 2021):**

The Commonwealth is responsible for ensuring that every Pennsylvania worker has a safe and healthy work environment and the protections afforded them through labor laws. The Bidder must certify that they are in compliance with all applicable Pennsylvania state labor and workforce safety laws by submitting to the Department a Worker Protection and Investment Certification Form with their bid or prior to the award of the Contract.

Click [here](#) to view the Executive Order.