

## SECTION 01041

### PROJECT COORDINATION

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Project coordination administrator.
- B. Construction mobilization.
- C. Schedules.
- D. Submittals.
- E. Coordination drawings.
- F. Closeout procedures.

##### 1.02 RELATED SECTIONS

- A. Section 00800- Supplementary Conditions: Duties of the Project Coordination Administrator.
- B. Section 01039- Coordination and Meetings: Project meetings, preconstruction conferences and progress meetings.
- C. Section 01700- Contract Closeout: Contract closeout procedures.

##### 1.03 PROJECT COORDINATION ADMINISTRATOR

- A. Project Coordination Administrator: Owner Scott Mack 717-532-9646

##### 1.04 CONSTRUCTION MOBILIZATION

- A. Cooperate with the Administrator in allocation of mobilization areas of site: for field offices and sheds, for access, traffic, and parking facilities.
- B. During construction, coordinate use of site and facilities through the Administrator.

- C. Comply with Administrator's procedures for intra-project communications, submittals, reports and records, schedules, coordination of drawings, and recommendations: and resolution of ambiguities and conflicts.
- D. Comply with instructions of the Administrator for use of temporary utilities and construction facilities.
- E. Coordinate field engineering and layout work under instructions of the Administrator.

#### 1.05 SCHEDULES

- A. Submit preliminary progress schedule in accordance with Section 01300 coordinated with Project construction schedule.
- B. After review, revise and resubmit schedule to comply with revised Project schedule.
- C. During progress of Work, revise and resubmit as directed with Applications for Payment.

#### 1.08 CLOSEOUT PROCEDURES

- A. Notify Administrator when Work is considered ready for Substantial Completion. Accompany Administrator on preliminary inspection to determine items to be listed for completion or correction in Contractor's notice of Substantial Completion.
- B. Comply with Administrator's instructions to correct items of Work listed in executed Certificates of Substantial.
- C. Notify Administrator when Work is considered finally complete. Accompany Administrator on preliminary/final inspection.
- D. Comply with Administrator's instructions for completion of items of Work determined by the Engineer's final inspection.

#### PART 2 PRODUCTS

Not Used

#### PART 3 EXECUTION

Not Used

END OF SECTION