

Issue Date: November 29, 2023

ADDENDUM NO. 1

MI-1213 PUCILLO HVAC RENOVATION

I. PURPOSE:

- A. Addenda shall make revisions, additions and/or deletions, and clarifications to the bidding documents dated November 17, 2023, for the project referenced above. Bidders shall review the Addendum in detail and incorporate any effects the Addendum may have in their bid proposal.
- B. Acknowledgement: Bidders shall acknowledge receipt of any and all Addenda in the technical proposal. All requirements of the bidding documents remain unchanged except as cited herein.

II. PROJECT MANUAL:

- A. Special Instructions to Bidders:
 - 1. Prevailing wage Serial No. 23-08964

III. QUESTIONS/CLARIFICATIONS:

- A. Question: Who is providing dumpsters?

Response: Each prime contractor shall provide their own construction dumpster.

IV. ATTACHMENTS:

- A. Prebid Meeting Minutes

END OF DOCUMENT

Issue Date: November 29, 2023

PROJECT MI-1213
PUCILLO HVAC RENOVATION
PRE-BID MEETING MINUTES

I. PURPOSE:

- A. The University held a mandatory pre-bid conference on November 28, 2023, at 11:00 AM at the Palmer Boyer Building, Conference Room. Following the meeting, bidders were provided a site visit of the building.

II. ATTENDEES

Sign-in sheet attached.

III. DISCUSSIONS/CLARIFICATIONS:

The following is our understanding of the subject matter discussed during this meeting. If your understanding differs, please contact this office within three (3) business days.

A. Review of the Notice to Contractors:

1. Bid Due Date: December 15, 2023, 2:00 PM. Bids shall be uploaded and online pricing completed to the online bid platform, PennBid.
2. RFI's during Bidding: Questions must be submitted in writing online at PennBid by 2:00 PM, December 7, 2023. The response to questions will be provided by Addenda. Verbal questions and responses are not official and in no way change the project requirements.
3. The project consists of the following prime contracts: General, HVAC, Electrical
4. Liquidated damages are not applicable.
5. Prevailing Wages are applicable for this project and are included in the Bid Documents. **Bidders must adhere to L&I requirements for worker classifications.**

B. Bid Form:

1. Bids must be submitted on the proposal form supplied. Bidders will upload their bid form and fill in their bid price online.
2. A 5% bid guaranty is required with each proposal. Bidder must use the System bid bond form.

3. Under no circumstances will the University accept any altered bid form. Any questions of clarification or exceptions to the University's request for bid should be discussed with the Contract Specialist before the bid due date.
 4. Street addresses are required for the Company submitting the proposal and their Surety (Bid Bond). The University cannot accept PO Box addresses. The Surety, if it is a branch office, should also include the street address of the Home Office. Contractors should conduct a final review of the bid form before submitting it to the University. Incomplete and/or incorrect information could result in rejection of the proposal as being non-responsive.
 5. Base Bids: Description reviewed by Steve Heidlauf, Century Engineering. All prime contracts have three (3) base bids as outlined in the Summary of Work 011000.
- C. The successful Contractors will be required to provide:
- Contract Bonds: 100% performance, 100% payment, 100% maintenance
Act 127, eVerify documentation
- D. Permits: The University will secure the appropriate permit from PA Labor & Industry. Each Prime is responsible for scheduling and coordinating the required inspections.
- E. Project Schedule:
1. The GC will prepare the master project schedule with input from each prime contractor.
 2. Construction Start & Completion dates:
Start Date: April 1, 2024, limited work areas such as locker rooms.
Start Date: May 13, 2024, Athletic Training Area, Gymnasium & Second Floor Classrooms Start
Completion Date: July 12, 2024, Athletic Training Area Work & Gym Area
Overall Completion date: August 9, 2024, for all other areas
- F. Project Overview:
1. The design professional provided an overview of the scope of work for the project for each prime contract. The GC will provide sanitary facilities in accordance with Temporary Facilities - Section 015000.
 2. Millersville Project manager provided details staging and MU clearing furniture from the athletic training rooms and second floor classrooms.

G. If an additional site visit is required, please contact Ruth Sheetz to schedule.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ruth E. Sheetz". The signature is fluid and cursive, with the first name "Ruth" and last name "Sheetz" clearly distinguishable.

Ruth E. Sheetz, Procurement Director
Millersville University